

**VERIFICATION OF ELIGIBILITY FORM**  
**EMPLOYER**



**NEW BUSINESS SUBMISSION**

Please complete this form of eligibility and provide with new case submission documents. Statements made herein may be used to contest a claim of the validity of any policy issued. If a policy is issued, please see such policy for more information.

- 1) Employer's name \_\_\_\_\_
- 2) Employer's Phone Number \_\_\_\_\_
- 3) Total number of employees on payroll \_\_\_\_\_
- 4) Total number of employees working part-time (as defined by employer in the employer application) and includes temporary and/or seasonal employees \_\_\_\_\_
- 5) Total number of employees in waiting period \_\_\_\_\_
- 6) Number of full-time eligible employees (subtract numbers 4 & 5 from number 3) \_\_\_\_\_
- 7) Total number of employees who are covered under their spouse's plan (an enrollment form with a signed waiver indicating such spouse's carrier must be submitted or on file) \_\_\_\_\_
- 8) Number of eligible employees (subtract 7 from 6) \_\_\_\_\_
- 9) Number of full-time employees enrolled \_\_\_\_\_
- 10) Premium information:
  - \_\_\_ 100% Employer Paid, or
  - \_\_\_ Employer pays \_\_\_% of employee premium, and
  - \_\_\_ Employer pays \_\_\_% of dependent premium

**AGREEMENT AND SIGNATURES**

It is understood and agreed as follows:

- 1) No coverage is effective until approved by Argus Dental & Vision, Inc.
- 2) Coverage will be effective with regard to those individuals listed in the Eligibility section of the application on the latest of the following dates: a) effective date approved by the company, b) the date the application is signed, or c) the date the first premium is paid in full.
- 3) No agent has the authority to waive any of the company's right or requirements, or to make or alter any contract or policy.
- 4) The employer applicant agrees to notify Argus Dental & Vision, Inc. of any changes to the above numbers representing a change of ten percent (10%) or more and the employer further agrees to provide Argus Dental & Vision, Inc. with payroll records verifying number of employees upon request.
- 5) The employer applicant agrees and understands that if the contributory status or participation percentages change, that Argus Dental & Vision, Inc. reserves the right to adjust the premiums and rates accordingly.

Dated at \_\_\_\_\_ this \_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Signature of Writing Agent                      Agent ID

\_\_\_\_\_  
Employer Applicant Signature

\_\_\_\_\_  
Type or Print Agent's Name(s)

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Agent's Business Address (City/State/Zip)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Agency    Agency Code

\_\_\_\_\_  
Company Name